CHILD PLACEMENT AGENCY REPORT


Licensing Agency: DHR

Contracting Agency(s): CFSA

Name of Chief Administrator: Lisa Emmi

Email: lemmi@familymattersdc.org

License Type: Child Placement Agency

Type of Inspection: Quarterly

<table>
<thead>
<tr>
<th>Name and Address of CPA Office</th>
<th>License Capacity</th>
<th>DHR Contract Limit</th>
<th>Census by Placing Agency</th>
<th>License#/ Exp. date</th>
<th>Date of site Inspection</th>
</tr>
</thead>
<tbody>
<tr>
<td>6196 Oxon Hill Road, Suite 340 Oxon Hill, MD 20745</td>
<td>unlimited</td>
<td>0</td>
<td>45</td>
<td>#00151 10/30/2016</td>
<td>2/11/2016</td>
</tr>
</tbody>
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Inspection Summary

Number of Records Reviewed: Youth 0 Staff 10 Foster Parent _____ Adoptive Parent NA

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: NA Number of Foster Homes Inspected: 0

COMAR Violation: Yes X No ___

If Yes, list Cited Violation(s) below:

<table>
<thead>
<tr>
<th>Violation(s)</th>
<th>Findings</th>
</tr>
</thead>
<tbody>
<tr>
<td>07.05.01.13 A (5)</td>
<td>Ten of the ten personnel records that were reviewed provided documentation of an annual performance evaluation</td>
</tr>
<tr>
<td>07.05.01.13 C(1)</td>
<td>One of the ten personnel records that were reviewed did not have a current medical examination</td>
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Corrective Action Plan: Yes X No ___ If yes, date of CAP: 2/11/2016

Complaint Outcome: NA

Current Status of License: Continued

Licensing Coordinator: Roxanne M. Epps Date: 2/19/2016 Email: roxanne.epps@maryland.gov

Program Manager: Richard Berger Date: 2/19/2016 Email: richard.berger@maryland.gov