CHILD PLACEMENT AGENCY REPORT

Provider Organization: Neighbor to Family, Inc.

Licensing Agency: DHS

Name of Chief Administrator: Donna McCarter

License Type: Treatment Foster Care

Contracting Agency(s): DHS

Email: Donna.mccarter@ntf.org

Type of Inspection: Re-licensure

<table>
<thead>
<tr>
<th>Name and Address of CPA Office</th>
<th>License Capacity</th>
<th>DHS Contract Limit</th>
<th>Census by Placing Agency</th>
<th>License#/ Exp. date</th>
<th>Date of site Inspection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neighbor to Family Inc, 5740 Executive Drive Suite 208 50 28 00284 11-28-18</td>
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<td>Baltimore, MD 21228 50 28 00284 12/4/20</td>
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Inspection Summary

Number of Records Reviewed: Youth 6 Staff 5 Foster Parent 7 Adoptive Parent N/A

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: N/A

Number of Foster Homes Inspected: 0

Current COMAR Violation: Yes No X

If Yes, list Cited Violation(s) below:

<table>
<thead>
<tr>
<th>Violation(s)</th>
<th>Findings</th>
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</thead>
<tbody>
<tr>
<td>07.05.02.18 D (2)</td>
<td>2 of 6 youth records did not have birth certificates</td>
</tr>
<tr>
<td>07.05.02.05 B</td>
<td>1 of 7 parent records did not have the application and consent forms</td>
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Corrective Action Plan: Yes No X

If yes, date of CAP:

Any Violations During Mid or Re-Licensure Periods: Yes No X

If Yes See Report (s) Date(s):

Complaint Outcome: N/A

Current Status of License: Relicensed

Licensing Coordinator: André Thomas Date: 1/7/19 Email: Andre.thomas@maryland.gov

Program Manager: Richard Berger Date: 1/7/19 Email: richard.berger@maryland.gov