

**REQUEST FOR PROPOSALS (RFP)**  
**STATE OF MARYLAND**  
**DEPARTMENT OF HUMAN SERVICES**  
**PRIVATIZATION OF CHILD SUPPORT SERVICES**  
**IN BALTIMORE CITY**  
**CSA/PR-24-001-S**  
**AMENDMENT # 2**  
**October 4, 2023**

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold** (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

**1. Revise the Key Information Sheet:**

<b>Proposal Due (Closing) Date and Time:</b>	<p><del>9/15/2023</del> <del><u>10/6/2023</u></del> <u>11/3/2023</u> at 5:00 pm Local Time</p> <p>Offerors are reminded that a completed Feedback Form is requested if a no-bid decision is made (see <b>page iv</b>).</p>
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**2. Fix numbering in Section 3.5.3.A.:**

**3.5.3. Data Ownership and Access**

- A. Data, databases and derived data products created, collected, manipulated, or directly purchased as part of an RFP are the property of the State. The purchasing State agency is considered the custodian of the data and shall determine the use, access, distribution and other conditions based on appropriate State statutes and regulations.
  - 1. Public jurisdiction user accounts and public jurisdiction data shall not be accessed, except (1) in the course of data center operations, (2) in response to service or technical issues, (3) as required by the express terms of the Contract, including as necessary to perform the services hereunder or (4) at the State’s written request.
  - 2. The Contractor shall limit access to and possession of State data to only Contractor Personnel whose responsibilities reasonably require such access or possession and shall train such Contractor Personnel on the confidentiality obligations set forth herein.
  - 3. At no time shall any data or processes – that either belong to or are intended for the use of the State or its officers, agents or employees – be copied, disclosed or retained by the Contractor or any party related to the Contractor for subsequent use in any transaction that does not include the State.
  - 4. The Contractor shall not use any information collected in connection with the services furnished under the Contract for any purpose other than fulfilling such services.

If you require clarification of the information provided in this amendment, please contact me at (410) 767-7404, or via email at [sang.kang@maryland.gov](mailto:sang.kang@maryland.gov).

**Sang Kang, Procurement Officer**

**October 4, 2023**