AGENDA

I. Welcome and Introductions……………………………James Redditt, Procurement Officer

II. Opening Remarks………………………………..Vince Kilduff, Family Investment Administration

III. Review of Request for Proposal Sections

A. Section I – General Information…………………………………………………..
   1) Information of Note…………………………………………………….James Redditt
   2) Minority Business Enterprise Goals (Section 1.33)……………………Donna Foster
   3) Living Wage Requirements (Section 1.34)………………………………Danika Montague
   4) Veterans Small Business Enterprise Goals (Section 1.41)…………….Elsa Singleton
   5) DHR Hiring Agreement (Section 1.43)……………………………………Adolphe Anjou

B. Section II – Offeror Minimum Qualifications…………………………James Redditt

C. Section III – Scope of Work…………………………………………………………
   1) Functional Area I—Foster Care Children……………………………………..Jill Taylor
   2) Functional Area II—Adult TDAP, TCA, and PAA………………..Cynthia Crawley-Fox

D. Section IV – Proposal Format………………………………………………………

E. Section V - Evaluation Committee, Evaluation Criteria, & Selection Procedure………………………………………………………………………..James Redditt
   1) Criteria for Technical Evaluation
   2) Financial Evaluation

IV. Questions (Please state your name and the name of your company before asking questions).

V. Closing Comments: Reminder about Proposal Due Date & Time:
   3:00 PM Monday December 1, 2014