



FIA INFORMATION MEMO

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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT,
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS**

FROM: LA SHERRA AYALA, EXECUTIVE DIRECTOR 
DEBBIE RUPPERT, MDH EXECUTIVE DIRECTOR 

RE: E&E MEDICAL ASSISTANCE CASELOAD REBALANCING

PROGRAM AFFECTED: MEDICAL ASSISTANCE (MA)

ORIGINATING OFFICE: OFFICE OF PROGRAMS

SUMMARY

Throughout the Public Health Emergency (PHE), interim procedures have been implemented to comply with mandated policies from the Centers for Medicare and Medicaid Services (CMS). As a result, MA cases have remained open even when a customer failed to submit a redetermination. When customers failed to submit a redetermination, their redetermination due dates were auto-extended in the Eligibility and Enrollment (E&E) system. This has resulted in an unbalanced MA caseload.

This Information Memo discusses the E&E system automation that has occurred to rebalance the MA caseload and help ensure Local Department of Social Services (LDSS) staff are able to timely process the redeterminations that will be due once the PHE ends.

SYSTEM UPDATES:

The MA caseload has been rebalanced in the E&E system and the new redetermination due dates are effective for redeterminations that were due on November 30, 2022. The majority of the MA caseload has been assigned a new redetermination due date that aligns with the month of their original MA redetermination due date. For MA cases included in the rebalancing, the certification period will be extended. The certification period will not be reduced for any MA cases.

There are several coverage groups that have been excluded from the rebalancing as they do not have redetermination due dates, or they will require special processing once the PHE ends.

Those excluded coverage groups are as follows:

- S01
- S02
- S19
- S20
- E01
- L01
- T01
- H02
- X02
- S21
- H98
- S99
- L99
- F99

In addition, CMS will require a redetermination to be completed on all MA cases within 12 months of the PHE ending. For a small portion of the MA caseload, the current rebalancing method would cause the new redetermination due date to go beyond the allowable 12 months. Therefore, this small portion of the MA caseload has been excluded from the MA caseload rebalancing at this time. Should the PHE be extended, some MA cases from this group will be rebalanced and assigned new redetermination due dates.

Customers included in the MA rebalancing will be sent notices advising them of the MA caseload rebalancing and their new MA redetermination due date.

Example:

A Customer's original redetermination due date was April 30, 2022. The customer failed to submit a redetermination by April 30, 2022, and the redetermination date was auto-extended in E&E to November 30, 2022.

If a customer is affected by the MA caseload rebalancing, the customer (and the authorized representative) will be sent notices advising them of the MA caseload rebalancing and their new MA redetermination due date.

REQUIRED ACTION:

LDSS staff should be prepared to answer questions from customers regarding the change in their MA determination due dates.

Reminder: LDSS staff should remind customers to update their contact information, and complete, and submit their redetermination packets immediately upon receipt.

INQUIRIES:

Please direct policy questions to FIA Policy by completing the [FIA Policy Information Request Form](#) found on Knowledge Base or via email at fia.policy@maryland.gov for Montgomery County only.

For systems questions, please email fia.bsdm@maryland.gov.

- c: DHS Executive Staff
- Constituent Services
- DHS Help Desk
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- Office of Administrative Hearing