



MARYLAND DEPARTMENT OF HUMAN SERVICES
 Department of Human Services
 311 West Saratoga Street
 Baltimore MD 21201

FIA INFORMATION MEMO

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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
 DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT,
 FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF**

FROM: LA SHERRA AYALA, EXECUTIVE DIRECTOR

**RE: EXTENSION OF INTERVIEW WAIVER FOR EXPEDITED
 SNAP APPLICATIONS THROUGH MARCH 31, 2023**

**PROGRAM IMPACTED: SUPPLEMENTAL NUTRITION ASSISTANCE
 PROGRAM (SNAP)**

ORIGINATING OFFICE: OFFICE OF OPERATIONS

SUMMARY

The Family Investment Administration (FIA) has secured a waiver to continue to waive interviews for Expedited SNAP (xSNAP) applications if identity has been verified. The waiver will remain in effect until March 31, 2023.

This IM revises the waiver timeline outlined in the Postponed Expedited Interview Waiver portion of the [AT: 22-39-Extension Of Interview Waiver for Expedited SNAP Applications Through 12-31-2022](#).

Interviews are required for regular SNAP applications as well as TCA and TDAP applications.

With the xSNAP waiver extension, Case Managers will not require households that are eligible for xSNAP application processing to complete an interview before benefit approval as long as the following two conditions have been met. The first condition is the applicant’s identity has

been verified, and the second condition is the Case Manager has made an attempt to contact the applicant. ***Case Managers must validate the contact attempt with narration and timely action by jurisdiction.***

Case Managers are expected to review each SNAP application the agency receives within 24 hours of receipt and confirm if the customer meets the expedited criteria. If expedited criteria are met, the Case Managers must process the application and ensure the SNAP benefits are made available to the customer's EBT card on or before the 7th day after the application date. If the expedited criteria are not met, the SNAP application will remain pending until mandatory verifications are received on or before the 30th day of the application.

INQUIRIES:

Please direct policy questions to FIA Policy by completing the [FIA Policy Information Request Form](#) found on Knowledge Base or via email at fia.policy@maryland.gov for Montgomery County only.

For systems questions, please email fia.bsdm@maryland.gov.

cc: DHS Executive Staff
FIA Management Staff
DHS Help Desk
Constituent Services
Office of Administrative Hearings