



MARYLAND DEPARTMENT OF
HUMAN SERVICES
 Department of Human Services
 311 West Saratoga Street
 Baltimore MD 21201

FIA INFORMATION MEMO

Control Number: # 23-15

Issuance Date: April 17, 2023

Effective Date: April 1, 2023

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
 DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT,
 FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS**

FROM: LASHERRA AYALA, EXECUTIVE DIRECTOR 
DEBBIE RUPPERT, MDH EXECUTIVE DIRECTOR *Debbie Ruppert*

RE: UPDATED LTC FACILITY TRANSFER DATES

PROGRAM AFFECTED: LONG-TERM CARE MEDICAID

ORIGINATING OFFICE: OFFICE OF PROGRAMS

SUMMARY

This Information Memo (IM) eliminates the requirements outlined in AT: 23-05: LTC Facility Transfer Dates.

For Long Term Care (LTC) facility transfers, the “leave date” listed on the Eligibility and Enrollment (E&E) system is sent to the Medicaid Management Information System (MMIS) to determine the eligibility span for which the facility can be paid.

The E&E system has been updated to populate a leave date of the former facility that is the same as the entry date of the new facility.

SYSTEM UPDATES:

Effective April 1, 2023 the E&E system has been updated to ensure the leave date of the previous facility matches the entry date of the new facility. This ensures the correct eligibility span is sent to MMIS when a customer transfers from one facility to another.

REQUIRED ACTION:

No action is required. The leave date generated by E&E will be the correct date and will match the entry date of the new facility.

[AT: 23-05 LTC FACILITY TRANSFER DATES](#) is now obsolete.

INQUIRIES:

If you have any questions regarding this Information Memo or any other program policies, please submit it using the [FIA Policy Information Request Form](#). If you work in Montgomery County, you may submit your policy questions via email at fia.policy@maryland.gov. For systems questions, please email fia.bsdm@maryland.gov.

For MA policy questions: Direct MAGI and Non-MAGI policy questions to the Maryland Department of Health, Office of Eligibility Services at mdh.oesinquiries@maryland.gov.

- c: DHS Executive Staff
- FIA Management Staff
- MDH Executive Staff
- Constituent Services
- Office of Administrative Hearings