



Maryland Department of Human Services  
 Office of Licensing and Monitoring  
 311 W. Saratoga Street  
 Baltimore, Maryland 21201  
 Office: 410.767.7871 Fax: 410.333.8408

## RESIDENTIAL CHILD CARE PROGRAMS REPORT

**Provider Organization:** Arrow Child and Family Ministries, Inc.

**Licensing Agency:** DHS

**Contracting Agency(s):** DHS,DJS

**Program Administrator:** Jennifer McGlothlin-Renault **Certification #** A00128 **Exp. Date:** 12/31/19

**Type of Inspection:** Quarterly

Site Name	Gender	Age Range	License Capacity	DHS Contract Limit	License#/ Exp. date	Date of site Inspection
Diagnostic Program	M/F	12-17	45	32	#00261 7/15/19	1/9/19
Transitional Living Program	F	13-20	18	18	#00475 7/15/19	1/8/19

### Inspection Summary

**Number of Records Reviewed:** Youth 8 Staff 0

**Number of Interviews:** Youth 2 Staff 0

**Physical Plant Inspection:** Approved

**Current COMAR Violation:** Yes  No

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
14.31.06.17C(1)	2 of 8 Dx records did not have the Initial Assessment Plan signed by the resident.
14.31.06.17B(9)(a)	2 of 8 Dx records did not have the Preliminary Assessment Plan signed by the resident.
14.31.06.17C(2)	1 of 8 Dx records did not have the Continuing Assessment Plan signed by the resident.
14.31.06.13E	1 of 8 Dx records did not have dental exam documentation in the file
14.31.06.12C	3 of 8 Dx records did not have documentation of Life Skills Training
14.31.06.08A(1)(a)(ii)	In one quarter, two of three drills were held during the same shift.
14.31.06.18A(2)	Critical incidents need to be reported within 24hrs and submitted to OLM within 48hours of the incident.

**Corrective Action Plan:** Yes  No

**If yes, date of CAP:** 1/9/19

**Complaint Outcome:** Founded  
Continued

**Current Status of License:**

### Licensing

**Coordinator:** Patricia Sparrow **Date:** 1/22/19 **Email:** [Patricia.sparrow@maryland.gov](mailto:Patricia.sparrow@maryland.gov)

**Program Manager:** Andre Thomas **Date:** 1/24/19 **Email:** [Andre.thomas@maryland.gov](mailto:Andre.thomas@maryland.gov)