

OFFICE OF LICENSING AND MONITORING



Child Placement Agency Report Summary

Information

Provider Organization	Lutheran Social Services of the National Capital Area (LSSNCA)	
Name of Chief Administrator	Melanie Libebe	
Email of Chief Administrator	libebem@lssnca.org	

CPA Office Information

Name/Address	License Capacity	Total DHS Contract Limit	DHS Census	DJS Census	Other Census	License # Exp Date	Date of Site Inspection
Lutheran Social Services of the National Capital Area (LSSNCA) 312 Marshall Ave, Suite 100 Laurel, MD 20707	Unlimited	N/A	N/A	N/A	15	#00200 10/15/2021	7-8-2021

Contracting Agency(s)	The District of Columbia Child and Family Services Agency (CFSA)
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Licensing Information

Licensing Agency	Maryland Department of Human Services
License Type	Foster Care
Type of Inspection	Relicensure Evaluation
Current Status of License	ACTIVE RELICENSED

COMAR Citations

CPA Site	COMAR Citation	Comment
312 Marshall Ave, Suite 100; Laurel, MD 20707	07.05.01.14 C (4) a	One (1) Child Placement Worker did not have education documentation.
312 Marshall Ave, Suite 100; Laurel, MD 20707	07.05.01.12 B	One (1) Child Placement Worker did not have a signed statement of acknowledgement of reporting suspected child abuse or neglect.
312 Marshall Ave, Suite 100; Laurel, MD 20707	07.05.01.10 E	One (1) Child Placement Worker did not have car insurance documentation that indicated liability coverage.
312 Marshall Ave, Suite 100; Laurel, MD 20707	07.05.01.16 B (1)	Two (2) Child Placement Workers did not provide documentation to indicate they received 20 hours of training activities.
312 Marshall Ave, Suite 100; Laurel, MD 20707	07.05.02.11 E (9)	Two (2) foster parents were missing their driver's record.
312 Marshall Ave, Suite 100; Laurel, MD 20707	07.05.02.11 E (8)	Two (2) foster parents did not have a child support clearance.
312 Marshall Ave, Suite 100; Laurel, MD 20707	07.05.02.10 B	Two (2) did not have an Approval documenting a home fire inspection; or Statement indicating that local policy does not allow fire inspections.

This Provider was cited for the listed COMAR violations which **DO NOT** present imminent safety risks for children based on impact, scope, and frequency.

Office of Licensing and Monitoring Staff Information

Name	Role	Email	Date
Tina Bullock	Licensing Specialist	tina.bullock@maryland.gov	8/6/21
Lynn Wisner	Deputy Director	lynn.wisner@maryland.gov	8/6/21