



Maryland Department of Human Services  
 Office of Licensing and Monitoring  
 311 W. Saratoga Street  
 Baltimore, Maryland 21201  
 Office: 410.767.7871 Fax: 410.333.8408

**CHILD PLACEMENT AGENCY REPORT**

**Provider Organization:** Lutheran Social Services

**Licensing Agency:** DHS

**Contracting Agency(s):** CFSA/URM Federal

**Name of Chief Administrator:** Kichelle Coleman

**Email:** [colemank@lssnca.org](mailto:colemank@lssnca.org)

**License Type:** Treatment Foster Care

**Type of Inspection:** Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
Lutheran Social Services 2503 Belair Drive. Bowie, MD 20715	unlimited	0	CFSA/URM 19	# 00200/ 6/15/19	1-16-18

**Inspection Summary**

**Number of Records Reviewed:** Youth 4 Staff 0 Foster Parent 2 Adoptive Parent 0

**Number of Interviews:** Youth 0 Staff 0 Foster Parent 0

**CPA Office Inspection:** Approved

**Number of ILP Apartments Inspected:** 0

**Number of Foster Homes Inspected:** 0

**Current COMAR Violation:** Yes  No

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
07.02.21.08 A 1	¼ youth records did not contain initial treatment plan
07.02.21.08 A 2/07.02.21.11	¼ youth records did not contain continuing treatment plan
07.05.02.17 A (2) & (7)	½ youth records did not reflect current dental/vision exams
07.02.21.07	¼ youth records did not contain referral information
07.05.02.18 D (8)	¾ youth records did not contain educational documentation
07.05.02.18 D (4)	¼ youth records did not contain legal documentation
07.05.02.11 E (9)	½ foster parent records did not reflect a copy of applicant'

**Corrective Action Plan:** Yes  No

**If yes, date of CAP:** 1-16-18

**Any Violations During Mid or Re-Licensure Periods:** Yes  No  N/A

**If Yes See Report (s) Date(s):**

**Complaint Outcome:** N/A

**Current Status of License:** Continued

**Licensing**

**Coordinator:** Michelle Goines

**Date:** 2/18/18

**Email:** [michelle.goines@maryland.gov](mailto:michelle.goines@maryland.gov)

**Program Manager:** Richard Berger

**Date:** 2/18/18

**Email:** [richard.berger@maryland.gov](mailto:richard.berger@maryland.gov)