



CHILD PLACEMENT AGENCY REPORT

Provider Organization: The Martin Pollak Project, Inc.

Licensing Agency: DHS

Contracting Agency(s): DHS

Name of Chief Administrator: Richard Norman

Email: rnorman@mppi.org

License Type: TFC

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHS Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
The Martin Pollak Project, Inc. 3701 Eastern Avenue Baltimore, MD 21224	Unlimited	80	44	#00046 06/25/2020	04/04/2019

Inspection Summary

Number of Records Reviewed: Youth 6 Staff 0 Foster Parent 3 Adoptive Parent NA

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: 0

Number of Foster Homes Inspected: NA

Current COMAR Violation: Yes X No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.02.18 D	Face Sheet missing in 1/6 records.
07.02.21.07	Referral Information missing in 1/6 records.
07.02.21.08 A(1)	Initial Treatment Plan missing in 2/6.
07.02.21.10 D(3)	Foster Parent Progress Notes incomplete in all records.
07.02.21.08 A(3)	Monitoring Visits (2 x months) incomplete in all records.
07.05.02.18 D(2)	Birth Certificate missing in 4/6 records.
07.05.02.17 A(3)	Immunization missing in 1/6 records.
07.05.02.17 A(1)	Physical Exam missing in 2/6 records.
07.05.02.17 A(2)	Dental/Vision missing in 1/6 records.
07.05.02.18 D(8)	Education missing in 3/6 records.
07.05.02.06 A(1)	PPD missing in 1/3 foster parent records.

Corrective Action Plan: Yes X No

If yes, date of CAP: 4/11/19

Any Violations During Mid or Re-Licensure Periods: Yes No

If Yes See Report (s) Date(s):

Complaint Outcome: NA

Current Status of License: Continued

Licensing

Coordinator: Sherlema Ferguson **Date:** 4/12/19 **Email:** sherlema.ferguson@maryland.gov

Program Manager: Richard Berger **Date:** 4/12/19 **Email:** richard.berger@maryland.gov