



Maryland Department of Human Services  
 Office of Licensing and Monitoring  
 311 W. Saratoga Street  
 Baltimore, Maryland 21201  
 Office: 410.767.7871 Fax: 410.333.8408

**CHILD PLACEMENT AGENCY REPORT**

**Provider Organization:** The Martin Pollak Project, Inc.

**Licensing Agency:** DHS

**Contracting Agency(s):** DHS

**Name of Chief Administrator:** Richard Norman

**Email:** [rnorman@MPPI.org](mailto:rnorman@MPPI.org)

**License Type:** ILP

**Type of Inspection:** Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
The Martin Pollak Project, Inc. Young Adult Initiative (YAI) 4230 Loch Raven Blvd. Baltimore, MD 21218	Unlimited	30	18	00273/ 6/25/2020	12/18/2018

**Inspection Summary**

**Number of Records Reviewed:** Youth 6 Staff        Foster Parent        Adoptive Parent       

**Number of Interviews:** Youth 5 Staff        Foster Parent       

**CPA Office Inspection:** Approved

**Number of ILP Apartments Inspected:**        **Number of Foster Homes Inspected:**       

**Current COMAR Violation:** Yes X No       

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
07.05.04.10	Progress notes missing in 1/6 records.
07.05.02.17 A (3)	Immunization records missing in 3/6 records.
07.05.02.17 A (1) (7)	Physical exam missing in 1/6 records.
07.05.04.05 A (4)(i)	Current court order missing in 2/6 records.
07.05.04.05 B	Ninety (90) day case plan missing in 1/6 records.
07.05.02.17 A (2) (7)	Dental exam missing in 1/6 records.

**Corrective Action Plan:** Yes X No       

**If yes, date of CAP:**

**Any Violations During Mid or Re-Licensure Periods:** Yes        No        N/A X

**If Yes See Report (s) Date(s):**

**Complaint Outcome:** Not Applicable

**Current Status of License:** Continued

**Licensing**

**Coordinator:** Dante Scancella      **Date:** 12/20/18      **Email:** [Dante.scancella@maryland.gov](mailto:Dante.scancella@maryland.gov)

**Program Manager:** Richard Berger      **Date:** 12/20/18      **Email:** [Richard.berger@maryland.gov](mailto:Richard.berger@maryland.gov)