



Maryland Department of Human Services
 Office of Licensing and Monitoring
 311 W. Saratoga Street
 Baltimore, Maryland 21201
 Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: The Martin Pollak Project, Inc.

Licensing Agency: DHS

Contracting Agency(s): DHS

Name of Chief Administrator: Richard Norman

Email: rnorman@MPPI.org

License Type: ILP

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
The Martin Pollak Project, Inc. Young Adult Initiative (YAI) 4230 Loch Raven Blvd. Baltimore, MD 21218	Unlimited	30	21	00273/ 6/25/2020	10/03/2018

Inspection Summary

Number of Records Reviewed: Youth 5 Staff Foster Parent Adoptive Parent

Number of Interviews: Youth Staff Foster Parent

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: 4 **Number of Foster Homes Inspected:**

Current COMAR Violation: Yes X No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.04.04 B (1) a, b	Pre-Placement assessments missing in 5/5 records.
07.05.04.06 A	Documentation of life skills training missing in 2/5 records.
07.05.04.10	Progress notes missing in 1/5 records.
07.05.04.05 A	Thirty (30) day placement assessment missing in 2/5 records.
07.05.04.05 B	Ninety (90) day case plan missing in 1/5 records.
07.05.04.04 B (2) a, b, c, d	Placement agreement incomplete/missing in 1/5 records.
07.05.04.04 A, B	Referral information missing in 1/5 records.
07.05.01.14. C (4) a, b	Staff acting as child placement workers are not licensed social workers.

Corrective Action Plan: Yes X No

If yes, date of CAP:

Any Violations During Mid or Re-Licensure Periods: Yes No N/A X

If Yes See Report (s) Date(s):

Complaint Outcome: Not Applicable

Current Status of License: Continued

Licensing

Coordinator: Dante Scancella **Date:** 10/10/18 **Email:** Dante.scancella@maryland.gov

Program Manager: Richard Berger **Date:** 10/10/18 **Email:** Richard.berger@maryland.gov