



OFFICE OF LICENSING AND MONITORING

Child Placement Agency Report Summary

Provider Information

| | |
|------------------------------|--|
| Provider Organization | Neighbor to Family |
| Name of Chief Administrator | Donna McCarter |
| Email of Chief Administrator | Donna.mccarter@ntf.org |

CPA Office Information

| Name/Address | License Capacity | Total DHS Contract Limit | DHS Census | DJS Census | Other Census | License # Exp Date | Date of Site Inspection |
|---|------------------|--------------------------|------------|------------|--------------|----------------------|-------------------------|
| Neighbor to Family Inc, 5750 Executive Drive, Suite 107 Baltimore, MD 21228 | Unlimited | 50 | 40 | 0 | 0 | #00284 12/04/2020 | 11/19/2019 |

| | |
|-----------------------|------------|
| Contracting Agency(s) | DHS |
|-----------------------|------------|

Licensing Information

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| Licensing Agency | Maryland Department of Human Services |
| License Type | TFC |
| Type of Inspection | Mid-Licensure |

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|---|-----------------|-----------------------|--|
| This Provider was cited for the listed COMAR violations which DO NOT present imminent safety risks for children based on impact, scope, and frequency. | CPA Site | COMAR CITATION | COMMENT |
| | Baltimore | 07.05.02.06A(1) | PPD for all family members needed in 1 foster parent record. |
| | Baltimore | 07.05.21.10 D(3) | Foster Parent Progress Notes needed in 2 child records. |
| | Baltimore | 07.02.21.08 A(3) | Monitoring Visits needed in 2 child records. |
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| Current Status of License | ACTIVE | | |

COMAR CITATIONS

Office of Licensing and Monitoring Staff Information

| Name | Role | Email | Date |
|--------------------------|-----------------------|--|----------|
| <i>Sherlema Ferguson</i> | Licensing Coordinator | sherlema.ferguson@maryland.gov | 12/20/19 |
| Richard Berger | Program Manager | richard.berger@maryland.gov | 12/20/19 |