



OFFICE OF LICENSING AND MONITORING

Child Placement Agency Report Summary

Information

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|------------------------------|--|
| Provider Organization | Neighbor to Family, Inc. |
| Name of Chief Administrator | Donna McCarter |
| Email of Chief Administrator | Donna.McCarter@neighbortofamily.org |

CPA Office Information

| Name/Address | License Capacity | Total DHS Contract Limit | DHS Census | DJS Census | Other Census | License # Exp Date | Date of Site Inspection |
|--|------------------|--------------------------|------------|------------|--------------|----------------------|-------------------------|
| Neighbor to Family, Inc. 5750 Executive Drive, Suite 107 Baltimore, MD 21228 | Unlimited | 50 | 39 | 0 | 0 | #00284 08/19/2023 | 04/26/22 |

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|-----------------------|---------------------------------------|
| Contracting Agency(s) | Maryland Department of Human Services |
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Licensing Information



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| Licensing Agency | Maryland Department of Human Services |
| License Type | Treatment Foster Care |
| Type of Inspection | Quarterly |
| Current Status of License | ACTIVE |

COMAR Citations

(CAP = Corrective Action Plan)

| | CPA Site | COMAR Citation | Comment | Citation Status (Resolved/CAP) |
|--|-----------|----------------------------------|--|--------------------------------|
| This Provider was cited for the listed COMAR violations which MAY present safety risks for children based on impact, scope, and frequency. These issues are either resolved or a corrective action plan has been implemented. | Baltimore | 07.02.21.09 | Approved treatment foster care bed exceptions missing in five (5) foster parent records. | CAP |
| | Baltimore | 07.05.01.14 C (4) (b) | Unlicensed staff member assigned as a case manager/child placement worker for seven (7) clients. | CAP |
| | Baltimore | 07.02.21.08 A (3) (5) | Monitoring visits missing in 1/1 child record. | CAP |
| | Baltimore | 07.05.02.17 A (2) (7) | Dental/vision exams missing in 1/1 child record. | CAP |
| | Baltimore | 07.05.02.17 A (7) | Documentation of recommended health care missing in 1/1 child record. | CAP |
| This Provider was cited for the listed COMAR violations which DO NOT present imminent safety risks for children based on impact, scope, and frequency. | Baltimore | 07.02.21.04 A | Case load ratio greater than one case manager to ten children for one child placement worker. | |
| | Baltimore | 07.05.02.18 D | Face sheet missing in 1/1 child record. | |
| | Baltimore | 07.05.02.15 A | Admission/intake documents missing in 1/1 child record. | |
| | Baltimore | 07.02.21.08 A (1) | Initial treatment plan missing in 1/1 child record. | |
| | Baltimore | 07.02.21.08 A (2) 07.02.21.11 | Continuing treatment plan missing in 1/1 child record. | |
| | Baltimore | 07.05.02.18 D (2) | Birth certificate missing in 1/1 child record. | |
| | Baltimore | 07.05.02.17 A (3) | Immunization record missing in 1/1 child record. | |
| | Baltimore | 07.05.02.18 D (4) | Court order missing in 1/1 child record. | |

Office of Licensing and Monitoring Staff Information

| Name | Role | Email | Date |
|---|----------------------|--|-------------|
| Dante Scancella  | Licensing Specialist | dante.scancella@maryland.gov | May 5, 2022 |
| Nalicia Goods  | Program Manager | nalicia.goods@maryland.gov | May 6, 2022 |