



Child Placement Agency Report Summary

Provider Information

Provider Organization	Neighbor to Family
Name of Chief Administrator	Donna McCarter
Email of Chief Administrator	Donna.mccarter@ntf.org

CPA Office Information

Name/Address	License Capacity	Total DHS Contract Limit	DHS Census	DJS Census	Other Census	License # Exp Date	Date of Site Inspection
Neighbor to Family Inc, 5750 Executive Drive, Suite 107 Baltimore, MD 21228	Unlimited	50	45	0	0	#00284 8/19/2022	5/20, 6/8, 6/11, 6/16, 6/17, 6/21 & 6/28/21

Contracting Agency(s) DHS

Licensing Information

Licensing Agency	Maryland Department of Human Services
License Type	TFC
Type of Inspection	Re-License
Current Status of License	RELICENSED

COMAR CITATIONS

CPA Site	COMAR Citation	Comment
Baltimore	07.05.01.13 B (4) & 07.05.01.13 C	Staff record didn't document physical exam/TB prior to hire.
Baltimore	07.05.02.18 F (5)	Foster parent record did not document record of child placement.
Baltimore	07.05.01.11 A (1) (b)	Foster parent home study was not signed by author or supervisor.
Baltimore	07.05.02.11 E (6)	Foster parent home study didn't document physical exam/TB of household member.
Baltimore	07.05.02.11 E (12)	Foster parent home study didn't document interviews with household member.
Baltimore	07.05.02.11 E (7)	Foster parent home study didn't document CJIS or CPS clearances on household member.
Baltimore	07.02.21.09	4 foster homes had more than 3 youth in placement with no TFC Exception request or approval by SSA.

This Provider was cited for the listed COMAR violations which **DO NOT** present imminent safety risks for children based on impact, scope, and frequency.

Office of Licensing and Monitoring Staff Information

Name	Role	Email	Date
Lisa Beeman	Licensing Specialist	lisa.beeman@maryland.gov	7-20-21
Lynn Wisner	Deputy Director	lynn.wisner@maryland.gov	7/20/21