



Maryland Department of Human Services
 Office of Licensing and Monitoring
 311 W. Saratoga Street
 Baltimore, Maryland 21201
 Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: PSI Family Services, Inc.

Licensing Agency: DHS

Contracting Agency(s): DHS/DJS

Name of Chief Administrator: Dr. Sheila Pandit

Email: sheilapandit@psifamilyservices.com

License Type: Treatment Foster Care

Type of Inspection: Quarterly Inspection

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
PSI Family Services, Inc 8301 Professional Place East, Suite 205 Hyattsville, Maryland 20785	Un-Limited	58	DHS- 58 DJS-O	#00302 07/09/2019	1/25/19 & 2/7/19

Inspection Summary

Number of Records Reviewed: Youth 0 Staff 0 Foster Parent 11 Adoptive Parent 0

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: NA

Number of Foster Homes Inspected: 0

Current COMAR Violation: Yes X No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.02.21.09	Three (3) certified foster homes had exceeded over two youth placed without prior justification and approval in writing from the Administration.
07.05.02.18 F (1)	2 out of 11 foster parent records reviewed did not have an updated Face Sheet in their records
07.05.02.18 F (5)	1 out of 11 foster parents records reviewed did have a child placement record.
07.05.02.11 E (10 & 11)	3 out of 11 foster parent records reviewed did not have the required reference for certification.
07.05.02.11 E (8)	8 out of the 11 foster parent records reviewed did not have a child support clearance.
07.05.02.07 A	3 out of 11 foster parent records reviewed did not have document possession of sufficient income and financial stability.
07.05.02.13 A (8)	2 out of 11 foster parent records reviewed have an updated signed agreement.
07.05.02.06 (2)	4 out of 11 certified foster homes did not have the required physical examination as needed.
07.05.02.06 (1) (a & b)	3 out of the 11 certified foster homes are in need of PPD testing.
07.02.21.10 B	1 out of the 11 foster parents did not have the required pre-service training hours.
07.02.21.10 C	4 out of the 11 foster parents did not have the required in-service training hours.

Corrective Action Plan: Yes X No

If yes, date of CAP: 1/25 & 2/7/19

Any Violations During Mid or Re-Licensure Periods: Yes No N/A X

If Yes See Report (s) Date(s):

Complaint Outcome:

Current Status of License: Continue

Licensing

Coordinator: Tina Bullock **Date:** 3/1/19 **Email:** tina.bullock@maryland.gov

Program Manager: Richard Berger **Date:** 3/1/19 **Email:** richard.berger@maryland.gov