



Maryland Department of Human Services
 Office of Licensing and Monitoring
 311 W. Saratoga Street
 Baltimore, Maryland 21201
 Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: PSI Family Services, Inc.

Licensing Agency: DHS

Contracting Agency(s): DHS/DJS

Name of Chief Administrator: Dr. Sheila Pandit

Email: sheilapandit@psifamilyservices.com

License Type: Treatment Foster Care

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
PSI Family Services, Inc. 8301 Professional Place East, Ste. 205 Hyattsville, Maryland 20785	unlimited	58	DHS 36 DJS 0	7/10/2019	1/30/18

Inspection Summary

Number of Records Reviewed: Youth 0 Staff 8 Foster Parent 0 Adoptive Parent N/A

Number of Interviews: Youth 0 Staff 0 Foster Parent N/A

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: **Number of Foster Homes Inspected:** N/A

Current COMAR Violation: Yes No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.01.13 A (1)	2/8 employee records did not contain current job description reflecting current position
07.05.01.13 B (5) 07.05.01.14 C	1/8 employee records did not contain verification of Maryland Social Worker License
07.05.01.13 A (5) 07.05.01.13 B (6)	6/8 employee records did not contain annual performance evaluations
07.05.01.10 E	1/8 employee records did not contain record of employee vehicle insurance

Corrective Action Plan: Yes X No

If yes, date of CAP: 1/30/18

Any Violations During Mid or Re-Licensure Periods: Yes No

If Yes See Report (s) Date(s):

Complaint Outcome: N/A

Current Status of License: Continued

Licensing

Coordinator: Michelle Goines **Date:** 2/20/18 **Email:** michelle.goines@maryland.gov

Program Manager: Richard Berger **Date:** 2/20/18 **Email:** richard.berger@maryland.gov