



Maryland Department of Human Services
Office of Licensing and Monitoring
311 W. Saratoga Street
Baltimore, Maryland 21201
Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: San Mar Children’s Home, Inc.

Licensing Agency: DHS

Contracting Agency(s): DHS/DJS

Name of Chief Administrator: Ellen Savoy

Email: esavoy@sanmarhome.org

License Type: Treatment Foster Care

Type of Inspection: Re-license

Name and Address of CPA Office	License Capacity	DHS Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
San Mar Children’s Home, Inc. 8504 Mapleville Road Boonsboro, Maryland 21713	unlimited	50	DHS- 33 DJS- 0	#00198 2/1/2021	1/23/19

Inspection Summary

Number of Records Reviewed: Youth 10 Staff 9 Foster Parent 11 Adoptive Parent N/A

Number of Interviews: Youth 6 Staff 5 Foster Parent 6

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: N/A

Number of Foster Homes Inspected: 4

Current COMAR Violation: Yes X No _____

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.02.14 A	San Mar did not report a physical abuse allegations/CPS report investigations made against a San Mar’s foster parent.
07.05.02.13 A (7)	San Mar did not notify a foster parent in writing of the decision within 120 days after the date on their signed application.
07.05.02.16 G	A foster parent’s finances were not assessed during re-certification to determine financial stability.
07.05.02.13 A (8)	Four (4) foster parents are in need of an up to date signed agreement.

Corrective Action Plan: Yes X No _____

If yes, date of CAP: 1/23/19

Any Violations During Mid or Re-Licensure Periods:

Yes X No _____ N/A

If Yes See Report (s) Date(s): 2/26/2018 5/23/18 and 11/1/2018

Complaint Outcome: OLM investigated 1 complaint during this re-license cycle. The complaint was investigated on 2/23/18, and resolved on 3/12/18.

Current Status of License: Continued

Licensing

Coordinator: Tina Bullock **Date:** 2/13/19 **Email:** tina.bullock@maryland.gov

Program Manager: Richard Berger **Date:** 2/13/19 **Email:** richard.berger@maryland.gov