



CHILD PLACEMENT AGENCY REPORT

Provider Organization: WIN Family Services, Inc.

Licensing Agency: DHS

Contracting Agency(s): DHS

Name of Chief Administrator: Alford W. Laws

Email: allaws@winfamilyservices.org

License Type: Treatment Foster Care

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHS Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
WIN Family Services, Inc. 10001 Derekwood Lane, Suite 210 Lanham, MD 20706	Un Limited	95 (all sites)	DHS- 23 DYRS- 7	#00290 5/15/2020	2/25 & 2/26 2019
WIN Family Services Inc 2502 W Northern Parkway Baltimore, MD 21215			DHS- 42	5/15/2020	
WIN Family Services, Inc 7 Pleasant View Church Road Port Deposit, MD 21904			DHS- 0	5/15/2020	

Inspection Summary

Number of Records Reviewed: Youth 22 Staff 0 Foster Parent 10 Adoptive Parent NA

Number of Interviews: Youth 0 Staff 0 Foster Parent 0

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: NA **Number of Foster Homes Inspected:** 0

Current COMAR Violation: Yes No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.02.17 A (1)	1 out of 22 youth records did not receive a physical examination until 4 months after admission.
07.02.21.04 A	2 case managers are managing a caseload greater than 10 children.
07.05.01.14 C (4) a & b	1 employee who is not a licensed social worker is managing DYRS cases.
07.05.02.02.10 A	2 out of 10 certified foster homes did not have a health and sanitary approval.
07.05.02.13 A (8)	3 out of 10 foster parent records did not have a signed agreement.

Corrective Action Plan: Yes No **If yes, date of CAP:** 2/25 & 2/26 2019

Any Violations During Mid or Re-Licensure Periods: Yes No N/A

If Yes See Report (s) Date(s):

Complaint Outcome: N/A

Current Status of License: Continued

Licensing

Coordinator: Tina Bullock **Date:** 5/2/19 **Email:** tina.bullock@maryland.gov

Program Manager: Richard Berger **Date:** 5/2/19 **Email:** richard.berger@maryland.gov