



OFFICE OF LICENSING AND MONITORING

Child Placement Agency Report Summary

Information

Provider Organization	WIN Family Services, Inc.
Name of Chief Administrator	Alford Laws
Email of Chief Administrator	allaws@winfamilyservices.org

CPA Office Information

Name/Address	License Capacity	Total DHS Contract Limit	DHS Census	DJS Census	Other Census	License # Exp Date	Date of Site Inspection
10001 Derekwood Lane, Suite 201 Lanham, MD 20706	Unlimited	95	16	0	1	#00383 11/13/23	08/22/202 3
2502 West Northern Parkway, Baltimore, MD 21215	Unlimited		27	0	0	#00373 11/13/2023	

Contracting Agency(s)	Maryland Department of Human Services & District of Columbia Department of Youth Rehabilitation Services
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Licensing Information

Licensing Agency	Maryland Department of Human Services
License Type	Treatment Foster Care
Type of Inspection	Quarterly
Current Status of License	ACTIVE



COMAR Citations

(CAP = Corrective Action Plan)

	CPA Site	COMAR Citation	Comment	Citation Status (Resolved/CAP)
This Provider was cited for the listed COMAR violations which MAY present safety risks for children based on impact, scope, and frequency. These issues are either resolved or a corrective action plan has been implemented.	Baltimore	Dental/vision[07.05.02.17A(2)&(7)pg.28&29]	The follow up appointment documentation missing at the time of the review for one youth.	CAP
	Baltimore and Lanham	Annual Re-Certification[07.05.02.16Gpg.27]	Two foster parents recertification's were incomplete or not found at the time of the review	CAP
	Baltimore	Criminal Background federal (CJIS)[07.05.01.09apg15,07.05.01.13B(2)pg.21]	Clearances received on 08/17/2023 after the start date of one staff, who started on June 5th, 2023.	CAP
	Baltimore	Criminal Background State (CJIS)[07.05.01.09apg15,07.05.01.13B(2)pg.21]	Clearances received on 08/17/2023 after the start date of one staff, who started on June 5th, 2023.	CAP
	Lanham	CPS Clearance[07.05.02.11E(7)(b)pg.14]	One household member CPS clearance not found in the record at the time of the review.	CAP
	Lanham	PPD initial/every 2 years for all Family Members[07.05.02.06A(1)(a&b)pg4]	One household member current PPD not found in the record at the time of the review	CAP
This Provider was cited for the listed COMAR violations which DO NOT present imminent	Baltimore	Foster Parent Progress Notes (Daily or wkly)[07.02.21.10D(3)pg.9]	One youth missing July 2023 daily or weekly notes	
	Baltimore and Lanham	TFC : Con't training 20 hrs/yr[07.02.21.10Cpg.9]	Seven foster parents did not have the total hours of training completed in the record	
	Baltimore	Annual performance Evaluations[07.05.01.13a(5)pg.21,07.05.01.13b(6)pg21]	One evaluation was not signed by the staff person	

safety risks for children based on impact, scope, and frequency.	Lanham	Application & consent[07.05.02.05Bpg.307.05.02.11D(1)pg.14]	Application and consent not found for one foster parent at the time of the review.
	Baltimore and Lanham	Record of Child Placement[07.05.02.18F(5)pg.34]	The current child placement record not found for two foster parents
This Provider was cited for the listed COMAR violations which DO NOT present imminent safety risks for children based on impact, scope, and frequency. (Continued from page 2.)			

Office of Licensing and Monitoring Staff Information

Name	Role	Email	Date
Tawanna Tilghman-Marine 	Licensing Specialist	Tawanna.tilghmanmarine@maryland.gov	08/31/2023
Nalicia Goods 	Program Manager	nalicia.goods@maryland.gov	08/31/2023