



**CHILD PLACEMENT AGENCY REPORT**

**Provider Organization:** The Woodbourne Center, Inc.

**Licensing Agency:** DHS

**Contracting Agency(s):** DHS and DJS

**Name of Chief Administrator:** Chaya Caine

**Email:** [ccaine@woodbourne.org](mailto:ccaine@woodbourne.org)

**License Type:** Treatment Foster Care

**Type of Inspection:** Re-license Evaluation

Name and Address of CPA Office	License Capacity	DHS Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
The Woodbourne Center, Inc. 1301 Woodbourne Avenue Baltimore, MD 21239	unlimited	68	DHS-31 DJS-1	#00391 4/11/2021	3/27, 4/1, & 4/2/2019

**Inspection Summary**

**Number of Records Reviewed:** Youth 24 Staff 18 Foster Parent 24 Adoptive Parent NA

**Number of Interviews:** Youth 4 Staff 7 Foster Parent 7

**CPA Office Inspection:** Approved

**Number of ILP Apartments Inspected:** N/A **Number of Foster Homes Inspected:** 0

**Current COMAR Violation:** Yes  No

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
07.02.21.07	1 out of 6 youth records was missing a reason for care statement.
07.02.21.10 D (3)	4 out of 6 youth records did not have foster parent progress notes.
07.05.02.18 D (2)	1 out of 6 youth records did not have a birth certificate.
07.05.02.18 D (6)	2 out of 6 youth records did not have medical history.
07.05.02.17 A (1)	1 out of 6 youth records did not have a record of a physical examination after being placed with Woodbourne.
07.05.02.17 A (2) & (7)	5 out of 6 youth records did not have records of dental or vision examinations.
07.02.21.07 A (2) (d)	3 out of 6 youth records did not have records of psychological or psychiatric evaluations.
07.05.02.13 A (7)	1 out of 9 foster parent records signed their application a year before their certification.
07.05.02.11 E (10 & 11)	1 out of 9 foster parents record did not have a face to face reference.
07.05.02.11 E (9)	4 out of 9 foster parents had expired driving records from MVA.
07.05.02.11 E (8)	1 out of 9 foster parent records had a child support documentation that was not clear and lacked authenticity.
07.05.02.06 A	1 out of 9 foster parents is in need of an up to date physical examination.
07.05.02.06 A (1) (a & b)	1 out of 9 foster parents is in need of PPD testing.
07.05.01.09 A	OLM does not have records indicating background clearances for Woodbourne's board members.

**Corrective Action Plan:** Yes  No

**If yes, date of CAP:** 4/1/19

**Any Violations During Mid or Re-Licensure Periods:** Yes X No \_\_\_\_\_

**If Yes See Report (s) Date(s):**

**Complaint Outcome:**

OLM investigated one (1) complaint during this re-license cycle. The complaint was received on 1-31-19 and OLM investigated on 2-4-19, and resolved on 2-12-19.

**Current Status of License:** Approved

**Licensing**

**Coordinator:** Tina Bullock **Date:** 4/3/19 **Email:** [tina.bullock@maryland.gov](mailto:tina.bullock@maryland.gov)

**Program Manager:** Richard Berger **Date:** 4/3/19 **Email:** [richard.berger@maryland.gov](mailto:richard.berger@maryland.gov)