309.1 REQUIREMENTS

A. The following individuals cannot be included in the TCA assistance unit:
   1. Felons who are fleeing to avoid:
      a. Prosecution
      b. Custody
      c. Confinement after conviction
   2. Violators of parole and probation conditions.

B. Individuals convicted for a felony on or after August 22, 1996, which involves a controlled substance are eligible for SNAP, TCA, and Emergency Assistance under certain conditions and are subject to substance abuse screening, testing, and treatment. (See Section 700 Substance Abuse and Section 302 Assistance Unit Composition.)
   - Controlled substance violations involve: possession, use, or distribution of a controlled dangerous substance

C. Applicants must provide a written statement as to whether any member of the household meets the criteria in A or B above

D. If an individual is a fleeing felon who does not comply with substance abuse requirements or a drug felon who does not comply with screening, testing, and treatment requirements, the case manager:
   1. Sends a Notice of Adverse Action informing the household of a reduction in benefits and the effective date
   2. Removes the individual from the assistance unit
   3. Counts the individual’s (adult or minor) unearned income as available to the household, when appropriate
   4. Counts all of the adult’s earned income, less disregards, as available to the assistance unit

Note: Be sure the code describing the individual’s earned and unearned income is correct on CARES so that it can be properly counted.

E. If an individual does not verify felon status when it is questionable:
   1. Exclude the individual from the assistance unit
2. If the individual is an adult, count the individual’s income and assets as available to the assistance unit.