



**REQUEST FOR PROPOSALS (RFP)
STATE OF MARYLAND
DEPARTMENT OF HUMAN RESOURCES RFP
FOR
LEGAL SERVICES FOR THE HARFORD COUNTY DEPARTMENT OF
SOCIAL SERVICES
HADDS/SSA-17-001-S
AMENDMENT NO. 2**

November 28, 2016

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Phone: 410-836-4700
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Office of Child Support
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WAGE Connection
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Child Advocacy Center
23 North Main Street
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Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in bold (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revise RFP Section 4.4.1 as follows:

4.4.1 Format of Technical Proposal

Inside a sealed package described in Section 4.2 "Proposals," the unbound original, ~~four (4) copies~~, **five (5) copies**, and the electronic version shall be provided. The RFP sections are numbered for ease of reference. Section 4.4.2 sets forth the order of information to be provided in the Technical Proposal, e.g., Section 4.4.2.1 "Title and Table of Contents," Section 4.4.2.2 "Claim of Confidentiality," Section 4.4.2.3 "Transmittal Letter," Section 4.4.2.4 "Executive Summary," etc. In addition to the instructions below, responses in the Offeror's Technical Proposal should reference the organization and numbering of Sections in the RFP (ex. "Section 3.2.1 Response . . . ; "Section 3.2.2 Response . . .," etc.). This Proposal organization will allow State officials and the Evaluation Committee (see RFP Section 5.1) to "map" Offeror responses directly to RFP requirements by Section number and will aid in the evaluation process.

Offerors are reminded that they must acknowledge receipt of all amendments issued against the RFP in their Transmittal Letter. If you require clarification of the information provided in this amendment, please contact me at (410) 836-4959, or via email at sally.thompson@maryland.gov.

By:
Sally Thompson
Procurement Officer
Issued: November 28, 2016