



REQUEST FOR PROPOSALS (RFP)

**STATE OF MARYLAND
DEPARTMENT OF HUMAN RESOURCES
DISABILITY BENEFITS ADVOCACY PROJECT
OBF/CARM-14-002 S**

AMENDMENT NO. 1

October 22, 2014

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revise RFP Section 3.2 (A) (Scope of Work - Requirements: Children in Foster Care (Functional Area I) as follows:

5. ~~Develop or use an existing methodology for dual claiming of Title IVE and Title XVI benefits for children who are both Title IVE and Title XVI eligible, in a manner that maintains the child's Title XVI Benefit eligibility while they are in foster care. The Contractor shall use this methodology to determine which benefit will result in the higher monthly payout to the child and claim for the higher benefit.~~
6. 5. Notify and inform the foster child's LDSS caseworker in the event the child needs a consultative medical exam to complete the SSA application. The LDSS caseworker will contact the child's medical provider, no later than five (5) Business Days after being notified by the Contractor, and schedule an exam. The LDSS caseworker will then notify and make arrangements for the child's foster parent(s) or group home to get the exam. After the exam is completed, the LDSS caseworker will forward the Contractor the completed medical form no later than five (5) Business Days after the appointment.
7. 6. Complete and submit to SSA all relevant application forms for youth determined to be potentially eligible for SSA Benefits.
8. 7. If necessary, review and discuss applications in the local SSA Disability Determination offices. The Contractor shall establish and maintain sound working relationships with said offices to facilitate positive outcomes.

- ~~9.~~ 8. Complete and submit all required Continuing Disability Review (CDR) documentation to SSA in order to determine whether a youth meets adult disability requirements.
- ~~10.~~ 9. Complete and submit Disabled Adult Child benefit applications and supporting documentation to SSA in order to facilitate childhood to adult benefit conversions. This shall be done for foster children receiving Title II Benefits who have: 1) their own documented disability; and 2) turned 18.
- ~~11.~~ 10. Review all denied cases; and pursue all appropriate reconsiderations and appeals (excluding federal court appeals) including preparing and filing required information and presenting materials to SSA no later than 30 calendar days after the denial decision. The Contractor shall provide qualified staff to attend and provide appropriate representation in proceedings at hearings and appeals.
- ~~12.~~ 11. In the case of youth who are exiting foster care, the Contractor will stop working on the on the case upon receiving notification via the weekly XML file and shall notify the LDSS responsible for the foster youth as to where they are in the application process. This shall be done regardless of where the Contractor is in the application process. The Contractor shall return all case-related documentation to the LDSS responsible for the foster youth no later than seven (7) calendar days after receiving notification of the child's foster care exit.

2. Remove Attachment F-1 (Pricing Proposal – Functional Area I) and Attachment F-2 (Pricing Proposal – Functional Area II) provided on October 10, 2014. Replace with Attachment F-1 (Pricing Proposal – Functional Area I) and Attachment F-2 (Pricing Proposal – Functional Area II) dated October 21, 2014.

Offerors are reminded that they must acknowledge receipt of all amendments issued against the RFP in their Transmittal Letter (see RFP §§ 1.18 and 4.4.2.3). If you require clarification of the information provided in this amendment, please contact me at (410) 767-7675, or via email at James.Redditt@maryland.gov.

By:
James Redditt
James Redditt
Procurement Officer