REQUEST FOR PROPOSALS (RFP)

STATE OF MARYLAND
DEPARTMENT OF HUMAN SERVICES (DHS)
MARYLAND LEGAL SERVICES PROGRAM (MLSP)
AGENCY CONTROL NO.: OS/MLSP-20-001-S
AMENDMENT # 2
March 11, 2020

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been underlined and marked in bold (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. *word*).

1. Revise Attachment A, Pre-Proposal Conference Response Form as follows:

   Please return this form by March **12, 2020**, at 2:00 p.m., advising whether or not your firm plans to attend.

2. Revise **4.29 Federal Funding Acknowledgement** as follows:

   This solicitation does not contain federal funds.

   **4.29.1 There are programmatic conditions that apply to the Contract due to federal funding (see Attachment G).**

   **4.29.2 The total of federal funds allocated for the Maryland Legal Services Program is $2 million in Maryland state fiscal year 2021. This represents 17% of all funds budgeted for the unit in that fiscal year. This does not necessarily represent the amount of funding available for any particular grant, contract, or solicitation.**

   **4.29.3 The Contract contains federal funds, the source of these federal funds is: IV-E foster care. The CFDA number is: 93.655. The conditions that apply to all federal funds awarded by the Department of Human Services are contained in Federal Funds Attachment G. Any additional conditions that apply to this particular federally-funded contract are contained as supplements to federal funds Attachment G and Offerors are to complete and submit these Attachments with their Proposal as instructed in the Attachments. Acceptance of this**
agreement indicates the Offeror’s intent to comply with all conditions, which are part of
the Contract.

3. Revise Attachments G Federal Funding Acknowledgement as follows:

This solicitation does not include a federal funds. [http://procurement.maryland.gov/wp-
content/uploads/sites/12/2018/04/AttachmentG-FederalFundsAttachment.pdf]

If you require clarification of the information provided in this amendment, please contact me at
(410) 767-7044, or via email at rufus.berry@maryland.gov.

Rufus Berry, Procurement Officer

March 11, 2020
Attachment A. Pre-Proposal Conference Response Form

Solicitation Number: OS/MLSP-20-001-S

LEGAL REPRESENTATION SERVICES FOR CHILDREN INVOLVED IN CHILD IN NEED OF ASSISTANCE (CINA), TERMINATION OF PARENTAL RIGHTS (TPR) AND RELATED PROCEEDINGS

A Pre-Proposal Teleconference will be held on March 16, 2020, at 10:00 a.m., via telephone/web conference.

Please return this form by March 14, 2020 March 12, 2020, at 2:00 p.m., advising whether or not your firm plans to attend. The completed form should be returned via e-mail to the Procurement Officer at the contact information below:

Rufus Berry
DHS
E-mail: Rufus.Berry@maryland.gov
Fax #: 410-333-0258

Please indicate:

Yes, the following representatives will be in attendance.

Attendees (Check the RFP for limits to the number of attendees allowed):
1.
2.
3.

No, we will not be in attendance.

Please specify whether any reasonable accommodations are requested (see RFP § 4.1 "Pre-Proposal conference"):

Offeror:
Offeror Name (please print or type)

By:
Signature/Seal

Printed Name:
Printed Name

Title:
Title

Date:
Date

RFP for Department of Human Services
Attachment G. Federal Funds Attachments

This solicitation does not include a Federal Funds Attachment.