**OS/MLSP-25-500-S**

 **Attachment PP**

**MARYLAND LEGAL SERVICES PROGRAM (MLSP)**

**Date:**

**To:**      , Contractor Project Manager

**From:** Maryland Legal Services Program

**Re:** Monitoring Results

Upon conducting a routine contract monitoring assessment of      , the Maryland Legal Services Program (MLSP) found your firm to be:

☐ IN COMPLIANCE with the current legal services contract.

☐ NOT IN COMPLIANCE with the current legal services contract.

Please review the attached sheet for an itemized account of your law firm’s deficiencies identified by MLSP Contract Monitors.

Please submit the proper follow-up documentation and/or explanations to MLSP by      .

In addition, please provide an update on any Corrective Action taken by your law firm to preclude the re-occurrence of the identified law firm deficiencies.

MLSP will continue to monitor your firm to ensure compliance with the Contract. MLSP will notify you directly if any further discrepancies are found.

Thank you for your assistance in this matter. If you have any questions, please contact MLSP at (410) 767-7858.