

**DEPARTMENT OF HUMAN RESOURCES (DHR)/OFFICE OF TECHNOLOGY FOR
HUMAN SERVICES (OTHS)
REQUEST FOR PROPOSALS (RFP) FOR
AUTOMATED FISCAL SYSTEM (AFS) MODERNIZATION PROJECT**

QUESTIONS AND RESPONSES #1

Question 1: This RFP has a 0.5% VSBE requirement. According to the Comptroller's website, the goal is to achieve an overall minimum of 1% of the unit's total dollar value of procurement contracts to be made directly or indirectly from VSBEs. Can this procurement be amended to a 1% or greater VSBE requirement?

Response: No, DHR will not amend the RFP's VSBE goal of 0.5%. However, Offerors may propose a higher percentage of VSBE participation for this contract.

Question 2: If an Offeror is certified as both an MBE and VSBE, will DHR allow it to fulfill both MBE and VSBE requirements for this procurement?

Response: Yes, DHR will allow Offerors, who are MBE and VSBE certified, to fulfill the MBE AND VSBE goals for this procurement.

Question 3: Who is the vendor that implemented the legacy AFS system? When does/did that contract expire?

Response: IBM implemented the legacy AFS system approximately 15 years ago. Xerox currently maintains the legacy AFS system under a contract that will expire on 12/31/17.

Question 4: Does DHR have an estimated budget for the resulting contract?

Response: Yes, but the budget is not available for public disclosure.

Question 5: Can you please provide me with a full copy of the RFP if available?

Response: The RFP is available at eMaryland Marketplace (eMM), Maryland's Procurement Website, found at: <http://emaryland.buyspeed.com>. DHR encourages Offerors to register for eMM (if they are not currently registered). Please

note that registration is required for award of the contract that results from this RFP.

**Alternatively, prospective Offerors may download the RFP from the DHR website at:
<http://www.dhr.state.md.us/blog/?p=17349>.**

Question 6: Is the AFS Project a new initiative or is this a re-compete.

Response: This is a new project.

Question 7: What do I need to do to register for the pre-proposal conference that is being held on 7/12/16?

Response: Please refer to Section 1.7.4 of the RFP. That section asks prospective Offerors to e-mail the Pre-Proposal Conference Response Form (Attachment E) no later than the time and date indicated on the form. In addition, if there is a need for sign language interpretation and/or other special accommodations due to a disability, prospective Offerors should call the Procurement Officer no later than five (5) business days prior to the pre-proposal conference.

Question 8: The due date and time for Questions is August 25, 2016, which is only a few days prior to the Proposals Due Date of August 31, 2016. Can you clarify?

Response: DHR prefers to provide Offerors with a sufficiently-long time period in which to ask questions about the RFP. This way, Offerors can ensure they fully understand the RFP and can develop a detailed proposal.