



STATE OF MARYLAND
DEPARTMENT OF HUMAN RESOURCES
REQUEST FOR PROPOSALS (RFP)
CHILD MALTREATMENT PREVENTION SERVICES
SOLICITATION NO.: SSA/CMPS-18-001-S
AMENDMENT NO. 1

March 10, 2017

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to the RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revised the second sentence in RFP Section 3.2.3 (Lay Therapy Home Visitation Services), subsection D, as follows:

The Contractor's family service plans shall be developed to serve at least 80 families across the State each contract year, including at least ~~25~~ **10** families in at least two jurisdictions.

2. Revised the third sentence in RFP Section 3.2.4 (Parent Education Classes), subsection A, as follows:

Each class shall be composed of **at least** two sessions, each lasting one to two hours, conducted over a two-week time period.

3. Revised the second sentence in RFP Section 3.2.4 (Parent Education Classes), subsection E, as follows:

The Contractor shall conduct at least 20 classes (40 sessions) each contract year with a minimum of 20 and a maximum of 30 enrolled participants per class; at least ~~10~~ **5** classes (~~20~~ **10** sessions) must be conducted in **at least** two jurisdictions.

4. Revised RFP Section 3.2.5 (Parent Support Groups), subsection D, as follows:

- D. The Contractor shall recruit families to participate in the parent support groups by promoting the program through federal, State, local and private agencies, including local departments of social services, courts, hospitals, schools, and other agencies. The Contractor shall ~~conduct~~ **convene, each contract year,** at least six (6) support groups of eight (8) sessions each. **The recruitment efforts shall ensure that a sufficient number of participants enroll in each support group to result in at least ten (10) participants**

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~~**attending each group session,** each contract year with a minimum of ten (10) and a maximum of 15 participants per group; at~~ At least three (3) support groups must meet in each of two jurisdictions **each contract year.**

5. Revised the second sentence in RFP Section 4.2.2 (Proposals), as follows:

An electronic version (on CD **or** DVD, ~~or USB Flash Drive~~) of Volume II – Financial Proposal in ~~Microsoft Word or~~ Microsoft Excel format must be enclosed with the original Volume II – Financial Proposal Submission.

6. Revised the first sentence in RFP Section 4.2.3 (Proposals) as follows:

A second electronic version of Volume I and Volume II in searchable Adobe .pdf format shall be submitted on CD, **or** DVD, or for Public Information Act (PIA) requests.

Offerors are reminded that they must acknowledge receipt of all amendments/addenda issued in their Transmittal Letter (see Revisions to the RFP § 1.18 and Transmittal Letter § 4.4.2.3). If you require clarification of the information provided in this amendment, please contact me via email at wayne.dixon@maryland.gov.

By: Wayne Dixon, Procurement Officer
March 10, 2017