

STATEMENT OF NEED / REQUEST FOR PROPOSALS (RFP)
STATE OF MARYLAND
DEPARTMENT OF HUMAN SERVICES
DIAGNOSTIC EVALUATION & TREATMENT PROGRAM AND HIGH INTENSITY
GROUP HOME RESIDENTIAL CHILD CARE SERVICES
SSA/SONGH/18-001-S
AMENDMENT NO. 1
November 7, 2017

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been double underlined and marked in **bold (i.e. word)**, and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revise Section 1.2.1, Second Paragraph as follows:

As proof of meeting this requirement, Offerors shall provide with its Proposal a copy of a current DHS or MDH license to provide ~~DETP~~ **HIGH or Therapeutic** services in the State of Maryland or the Offeror shall provide documentation of applying with the Office of Licensing and Monitoring (OLM) to become a licensed provider. Information regarding the licensing process can be found in **Attachment W**.

2. Revise Section 4.24 (Prompt Payment Policy) as follows:

This procurement and the Contract(s) to be awarded pursuant to this solicitation are subject to the Prompt Payment Policy Directive issued by the Governor's Office of **Small, Minority, and Women Business Affairs (GOSBA)** (~~GOMA~~) and dated August 1, 2008. Promulgated pursuant to Md. Code Ann., State Finance and Procurement Article, §§ 11-201, 13-205(a), and Title 14, Subtitle 3, and COMAR 21.01.01.03 and 21.11.03.01, the Directive seeks to ensure the prompt payment of all subcontractors on non-construction procurement contracts. The Contractor shall comply with the prompt payment requirements outlined in the Contract "Prompt Payment" clause (see **Attachment M**). Additional information is available on **GOSBA's GOMA's** website at: <http://goma.maryland.gov/Documents/Legislation/PromptPaymentFAQs.pdf>

3. Revise Section 6.2 (Technical Proposal Evaluation Criteria) as follows:

The criteria to be used to evaluate each Technical Proposal are listed below in descending order of importance. Unless stated otherwise, any sub criteria within each criterion have equal weight.

6.2.1 Performance Report (See SON/RFP § 2.4.25 – 2.4.26)



6.2.2 Offeror's Technical Response to SON/RFP Requirements and Work Plan (See SON/RFP § 5.4.2.6). The State prefers an Offeror's response to work requirements in the SON/RFP that illustrates a comprehensive understanding of work requirements and mastery of the subject matter, including an explanation of how the work will be done. Proposals which include limited responses to work requirements such as "concur" or "will comply" will receive a lower ranking than those Proposals that demonstrate an understanding of the work requirements and include plans to meet or exceed them.

6.2.2.1 Methodology used to meet the General Requirements outlined in § 2.4.1 – 2.4.19 as listed below and Specific Requirements outlined in § 2.4.20 based on the Offeror's RCC program category (ies):

- (a) Staffing (§ 2.4.1)
- (b) Intake/Admission (§ 2.4.4)
- (c) Visitation and Transportation (§ 2.4.7)
- (d) Case Planning (§2.4.8)
- (e) Normal Daily Routines (§2.4.12)
- (f) Education (§ 2.4.14)
- (g) Discharge (§ 2.4.17)

6.2.2.2 Proposed services align with the Proposed LOIs (§2.4.20.1.2, 2.4.20.2.2, and 2.4.20.3.2)

~~6.2.3~~ **6.2.2.3** Ready By 21 (See SON/RFP § 2.4.16)

Methodology used to implement services and programs that assist children at developing the necessary age appropriate skills as outlined in SSA policies.

~~6.2.4~~ **6.2.2.4** Family Centered Practice (See SON/RFP § 2.4.6)

Methodology used to demonstrate that the Offeror's organization has implemented a family centered child focus model, including maintenance of community connections as described in Section 2.4.13 – Community Integration.

~~6.2.35~~ Experience and Qualifications of Proposed Staff (See SON/RFP § 5.4.2.7)

6.2.4 Offeror Qualifications and Capabilities, including proposed Subcontractors (See SON/RFP § 5.4.2.8 – 5.4.2.14)

6.2.5 Economic Benefit to State of Maryland (See SON/RFP § 5.4.2.15)

Offerors are reminded that they must acknowledge receipt of all amendments issued against the RFP in their Transmittal Letter (see RFP §§ 4.12 and 5.4.2.3). If you require clarification of the information provided in this amendment, please contact me at (410) 767-7675, or via email at James.Redditt@maryland.gov.

By:
James Redditt
James Redditt
Procurement Officer